



# **FORWARD PLAN**

**27 July 2020 - 29 November 2020**

**Produced By:**

**Democratic Services  
City of York Council  
West Offices  
York  
YO1 9GA  
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# EXECUTIVE FORWARD PLAN

## What is the Executive Forward Plan?

The Executive Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated weekly, every Monday and is available to view on-line at [www.york.gov.uk](http://www.york.gov.uk)

## What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Executive can collectively take as set out in Part 3 of the council's constitution
- which any Executive Member can take individually in line with the Council's Scheme of Delegation

## What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
  - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
  - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

Such 'key decisions' can only be taken by the Executive, unless they have been **specifically** delegated to an Executive Member or Officer, or unless the Leader or Chief Executive is exercising their urgency powers.

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## **What information does the Forward Plan contain?**

In relation to each issue entered on the Forward Plan, there are details of:

- the date on which or time period within which the decision will be taken;
- the wards affected;
- how to make representations on the issue in hand; and
- what the consultation will be taking place, where applicable.

## **If I have a query about an entry on the Forward Plan, who do I contact ?**

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

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## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 11/08/20

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Economy & Place Capital Programme – 2020/21 Consolidated Report

**Description:** Purpose of report addition of carryover funding from 2019/20 into the 2020/21 EAP capital programme, and amendments to scheme allocations where required to reflect latest cost estimates and scheme progress.

The Executive Member is asked to approve the carryover schemes and funding from the 2019/20 capital programme, and amend the current budget for the 2020/21 capital programme.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Tony Clarke

tony.clarke@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Not Applicable.

**Process:** All relevant internal officers were consulted.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/08/20

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 11/08/20

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Parking Services back office system development

**Description:** Purpose of report to provide an update following on from the Executive Decision session in November 2019 which committed to improving the customer experience with a better online system for parking. The report will update on the work to make the system as inclusive as possible and the technical changes required to the Traffic Regulation Orders..

The Executive Member will be asked to confirm the details of how each permit type will be managed and the work to ensure a customer focused approach. To consider the technical changes of the traffic regulation orders to implement the proposed changes.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Transport

**Lead Director:**

Corporate Director of Economy and Place

**Contact Details:**

Ken Hay, Traffic Project Officer, Graham Titchener

ken.hay@york.gov.uk, graham.titchener@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** All the relevant members and officers will be consulted.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

18/08/20

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 11/08/20

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Residents' Parking in South Bank Update

**Description:** Purpose of Report to take forward reports from a number of petitions for further ResPark controls in streets in the South Bank area which the Executive Member for Transport considered in 2019. Decisions will need to be made to agree the advertising of the Traffic Regulation Order (TRO) needed to introduce the new restrictions.

The Executive Member is asked to confirm the decision to introduce a ResPark scheme in the following streets;

- Bishopthorpe Road between Southlands Road and St Chads Wharf;
- Rectory Gardens (off Bishopthorpe Road)
- Balmoral Terrace (Part) and
- Albemarle Road (Part) between Telford Terrace and Brunswick Street.

and proceed to advertise the TRO.

**Wards Affected:** Micklegate Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Transport

**Lead Director:**

Corporate Director of Economy and Place

**Contact Details:**

Ken Hay, Traffic Project Officer

ken.hay@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:**

Consultation will take place in line with the normal Traffic Regulation Order process. Please contact the report author for further details.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/08/20



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 11/08/20

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** South Bank Residents' – Wider Consultation Update

**Description:** Purpose of Report, this report follows on from the Executive Decision session in November 2019 regarding the best form of consultation to allow extensions to Residents' Parking coverage to be considered.

It is prompted by a number of petitions for further ResPark controls in streets in the South Bank area which the Executive Member considered in 2019. Decisions will need to be made to agree the further specific measures, consultation and Traffic Regulation Order.

The Executive Member will be asked to consider the findings of the wider consultation and note particular issues that have come out of the comments received. The Executive Member will also be asked to agree a series of actions in response to the above comments and findings.

**Wards Affected:** Micklegate Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Transport

**Lead Director:**

Corporate Director of Economy and Place

**Contact Details:**

Ken Hay, Traffic Project Officer

ken.hay@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:**

The Report considers responses to initial consultation in January and February 2020. The agreed proposals to be consulted on within the normal TRO process.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Culture, Leisure and Communities

**Meeting Date:** August 2020

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** York Learning Services Strategic Plan 2020/21

**Description:** Purpose of Report: To set out York Learning Services' strategic plan for the academic year 2020/21.

The Executive Member will be asked to approve the plan.

While we always aim to ensure items are added to the forward plan 28 days prior to a decision being made this is not always possible, due to COVID-19 the original meeting this item was scheduled to be considered could no longer go ahead and has now been arranged to be considered on 11 August 2020 as a decision is required prior to the start of the 2020 academic year.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Culture, Leisure and Communities

**Lead Director:**

Corporate Director of Children, Education and Communities

**Contact Details:**

Charlie Croft, Assistant Director Communities and Equalities

charlie.croft@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** York Learning Services Strategic Plan 2020/21

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

August 2020

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Environment and Climate Change

**Meeting Date:** 12/08/20

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Germany Beck Flood Scheme

**Description:** Purpose of Report to review the project appraisal outcomes for the development of a holistic flood alleviation scheme to reduce the impact of flooding to highways and housing in Fulford.

The Executive Member is asked to consider the review and make recommendations to enhance the future stages of work in the project. To identify and recommend next steps to identify and secure further funding needed to ensure the scheme can progress.

**Wards Affected:** Fulford and Heslington Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Environment and Climate Change

**Lead Director:**

Corporate Director of Economy and Place

**Contact Details:**

Steve Wragg, Flood Risk Manager

Tel: 01904 553401

steve.wragg@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** Internal and external flood debriefs and drop-in sessions.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

19/08/20

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Environment and Climate Change

**Meeting Date:** 12/08/20

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** York February 2020 Flood Review

**Description:** Purpose of report to review the flood event experienced during February 2020 and the response of City of York Council and partners.

The Executive Member is asked to consider the review and make recommendations to enhance the response to future flood events in the city.

**Wards Affected:** Bishopthorpe Ward; Clifton Ward; Dringhouses & Woodthorpe Ward; Fishergate Ward; Fulford and Heslington Ward; Guildhall Ward; Micklegate Ward; Rawcliffe and Clifton Without

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Environment and Climate Change

**Lead Director:**

Corporate Director of Economy and Place

**Contact Details:**

Steve Wragg, Flood Risk Manager

Tel: 01904 553401

steve.wragg@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** All relevant officers and members.

**Process:** Internal and external flood debriefs.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

19/08/20

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Economy and Strategic Planning

**Meeting Date:** 25/08/20

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** The Business and Planning Act 2020 – consequences and implementation

**Description:** Purpose of Report: To consider provisions of the recent The Business and Planning Act 2020, which received Royal Assent on 22 July 2020 with publication by government on 25 July 2020.

The Executive Member is asked to consider the consequences and implementation of The Business and Planning Act 2020 and the implications for the city of York.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Economy and Strategic Planning

**Lead Director:**

Corporate Director of Economy and Place

**Contact Details:**

Becky Eades, Head of Development Services, Michael Slater, Assistant Director Planning and Public Protection

becky.eades@york.gov.uk, michael.slater@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** All the relevant officers and members will be consulted.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

31/08/20

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Housing & Safer Neighbourhoods

**Meeting Date:** 25/08/20

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Homeless Review 2019-20

**Description:** Purpose of Report: To provide an overview of last year's operation and performance against targets within homeless services within the context of the Homeless Strategy 2018-2023. Targets for the current financial year.

The Executive Member is asked to approve the report, noting the progress made, the complications of the Covid pandemic and agree to targets for the current financial year.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Housing & Safer Neighbourhoods

**Lead Director:**

Corporate Director of Health, Housing and Adult Social Care

**Contact Details:**

Denis Southall

denis.southall@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** This is an overview of last year's performance against targets regarding homelessness no formal consultation has been undertaken.

Consultees:

Partner agencies have provided stats and information

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

01/09/20

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 27/08/20

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Proposal for an article 4(1) direction for the Heslington conservation area and production of a strategy for article 4(1) directions for City of York conservation areas

**Description:** Purpose of Report: To propose the service of an article 4(1) direction in the Heslington conservation area in response to local requests and produce a strategy for implementing article 4 directions in the city's conservation areas.

The Executive will be asked to consider and authorise the service of an article 4(1) direction in the Heslington conservation area and production of a strategy for implementing article 4 directions in the city's conservation areas.

This item has been deferred from the 23 July 2020 Executive meeting to allow consideration by the LPWG and recommendations to be included in the final reports.

**Wards Affected:** All Wards

**Report Writer:** Edward Freedman **Deadline for Report:** 09/07/20

**Lead Member:** Executive Member for Economy and Strategic Planning

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Edward Freedman, Conservation Officer

edward.freedman@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

### Making Representations:

**Process:** The service of an article 4 direction requires statutory consultation involving advertisement and consultation with affected parties including residents and the parish council. The production of a strategy would not be subject to statutory consultation as it is considered to be an internal document used to prioritise resources, but it is proposed that informal consultation be carried out with relevant bodies during production of the document.

Heslington: consultation with affected owners, the Secretary of State, Historic England and the Parish Council in accordance with DoE Circular 9/95 and CoYC Statement of Community

## Involvement

### **Consultees:**

**Background Documents:** Proposal for an article 4(1) direction for the Heslington conservation area and production of a strategy for article 4(1) directions for City of York conservation areas

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 27/08/20

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Huntington Neighbourhood Plan - Examiner's Report and Decision Statement

**Description:** Purpose of Report: To inform Members of the recommendations made in the Examiner's Report and to explain the Council's response to these and to gain approval of the subsequent Decision Statement to allow the Neighbourhood Plan to proceed to Referendum.

Members are asked to approve the Proposed Modifications recommended in the Examiner's Report and the Council's Decision Statement to allow the Huntington Neighbourhood Plan to proceed to Referendum.

This item has been deferred from the 23 July 2020 Executive meeting to allow consideration by the LPWG and recommendations to be included in the final reports.

**Wards Affected:** Huntington & New Earswick Ward

**Report Writer:** Anna Pawson **Deadline for Report:** 08/04/20

**Lead Member:** Executive Member for Economy and Strategic Planning

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Anna Pawson

anna.pawson@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

### Making Representations:

**Process:** Previous consultations have taken place at area designation stage (2015), pre-submission stage (2018) and submission stage (2019).

Consultees included in Schedule 1 of the Neighbourhood Planning (General) Regulations 2012, and people who live, work and do business in the parish of Huntington.

### Consultees:

**Background Documents:** Huntington Neighbourhood Plan - Examiner's Report and Decision Statement

### Call-In

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 27/08/20

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Amended decision on the sale of a building to most effectively support the re-provision of the Council's homeless accommodation.

**Description:** Purpose of Report: To substitute the previously approved sale of 92 Holgate Road for the sale of 27 and 28, St Marys to most effectively support the re-provision of the councils homeless accommodation.

The Executive is asked to approve the sale of 27 & 28 St Marys on the open market to the highest bidder instead of 92 Holgate Road and, if the highest bidder is not necessarily the best offer, then to delegate to the Corporate Director of Health, Housing and Adult Social Care (in consultation with the Chief Finance Officer or her delegated officers) the authority to take such steps as are necessary to accept the best offer. In order to provide more modern and appropriate resettlement accommodation at 92, Holgate Road (which is no longer needed for temporary accommodation following the opening of James House) and to obtain an improved capital receipt to the authority. This will most effectively support former homeless/rough sleepers with finding permanent accommodation.

**Wards Affected:** Holgate Ward; Micklegate Ward

**Report Writer:** Denis Southall      **Deadline for Report:** 13/08/20  
**Lead Member:** Executive Member for Housing & Safer Neighbourhoods  
**Lead Director:** Corporate Director of Health, Housing and Adult Social Care  
**Contact Details:** Denis Southall, Kerry Courts

denis.southall@york.gov.uk, kerry.courts@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required      **Reason Key:** It is significant in terms of its effect on communities

### Making Representations:

**Process:** Ongoing discussion with Executive member, residents where affected, staff, ASC commissioning and providers of support for homeless individuals.

### Consultees:

**Background Documents:** Amended decision on the sale of a building to most

effectively support the re-provision of the Council's  
homeless accommodation.

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

August 2020

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 27/08/20

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Creating a new Woodland/Stray for York

**Description:** Purpose of report to set out proposals to acquire land which will enable the creation of a large new area of woodland in close proximity to the city to provide green amenity space for residents and plant trees that will contribute to the council's commitment to become net carbon neutral by 2030.

The Executive will be asked to agree to the acquisition of the freehold interest of agricultural land within the City Council boundary for planting as woodland and public green amenity space.

**Wards Affected:** All Wards

**Report Writer:** Tracey Carter

**Deadline for Report:** 17/08/20

**Lead Member:** Councillor Paula Widdowson

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Tracey Carter, Assistant Director-Regeneration and Asset Management

tracey.carter@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of

these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Creating a new Woodland/Stray for York

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 31/07/20

31/07/20

31/07/20

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 27/08/20

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** CYC Recovery and Renewal Strategy update

**Description:** Purpose of Report: to provide an update on the plan which provides an overarching guide to the approach City of York Council.

**Wards Affected:** The Executive will be asked to note the report.  
All Wards

**Report Writer:** Will Boardman **Deadline for Report:** 13/08/20

**Lead Member:** Councillor Keith Aspden

**Lead Director:** Deputy Chief Executive

**Contact Details:** Will Boardman, People and Neighbourhoods Strategy and Policy Group Manager

will.boardman@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

### Making Representations:

**Process:** Consulted with relevant CYC Officers, Executive Members and key partners.

### Consultees:

**Background Documents:** CYC Recovery and Renewal Strategy update

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 31/07/20

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 27/08/20

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** York Museums Trust – Impact of Covid-19

**Description:** Purpose of Report: To consider an approach from York Museums Trust seeking the council provide financial support to mitigate the impact of covid-19 on the council's museums.

The Executive is asked to consider the proposals for a series of actions to respond to York Museums Trust's request.

**Wards Affected:** All Wards

**Report Writer:** Charlie Croft

**Deadline for Report:** 17/08/20

**Lead Member:** Executive Member for Culture, Leisure and Communities

**Lead Director:** Corporate Director of Children, Education and Communities

**Contact Details:** Charlie Croft, Assistant Director Communities and Equalities

charlie.croft@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the



award of a contract.

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** York Museums Trust – Impact of Covid-19  
York Museums Trust – Impact of Covid-19

**Call-In**

If this item is called-in, it will be considered by the August 2020  
Corporate and Scrutiny Management Committee on: August 2020

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 27/08/20

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Mental Health Housing and Support

**Description:** Purpose of Report: To outline a vision for the development of an improved mental health housing and support pathway in York. Including specific proposals that will address a long-standing gap in provision within the city - for the development of specialist mental health housing and support for people with multiple and complex needs.

These proposals have been developed in response to priorities identified in a number of key strategies including York's Joint Health and Wellbeing Strategy 2017-2022, the All Age Mental Health Strategy for York 2018-2023, and the York Homelessness Strategy 2018-2023. All three strategies identify the development of improved mental health housing and support options as a priority for the city.

The Executive is asked to agree to City of York Council and Vale of York NHS CCG jointly commissioning new specialist mental health housing and support provision and to agree to the sale of three council-owned sites to facilitate the this.

**Wards Affected:** All Wards

**Report Writer:** Gary Brittain

**Deadline for Report:** 17/08/20

**Lead Member:** Executive Member for Health and Adult Social Care

**Lead Director:** Corporate Director of Health, Housing and Adult Social Care

**Contact Details:** Gary Brittain, Head of Commissioning and Contracts

gary.brittain@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or

equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

### **Making Representations:**

#### **Process:**

##### Consultation process:

A multi-agency Project Board has overseen the development of these proposals with senior management representatives from City of York Council, Tees, Esk & Wear Valley NHS Foundation Trust, the Vale of York NHS Clinical Commissioning Group, and York Housing Association.

Two multi-agency working groups were established to research and develop the proposals for supported housing and Housing First. These groups included representatives from City of York Council (Adults Commissioning, Housing, Mental Health Social Work), Vale of York NHS CCG, Tees, Esk & Wear Valley NHS Foundation Trust, the Voluntary & Community Sector (e.g. York Mind, Changing Lives, Community Links), York Housing Association, and York Mental Health Carers Group.

Three large stakeholder workshop events were held – one in Sep 2017, to identify challenges within the current system and seek a steer on options for moving forward; and two in Jul 2018, to update stakeholders on the work of the working groups and to get their feedback on/input to the draft proposals.

##### Consultees:

City of York Council managers and front-line staff (Adults Commissioning, Housing, Mental Health Recovery Service, and Mental Health Social Work); Tees, Esk & Wear Valley NHS Foundation Trust – including Service User Network; Vale of York NHS Clinical Commissioning Group; Voluntary & Community Sector; York Mental Health Carers Group.

#### **Consultees:**

**Background Documents:** Mental Health Housing and Support

#### **Call-In**

If this item is called-in, it will be considered by the

Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 01/10/20

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Street Works – Changing from noticing to a permitting scheme

**Description:** Purpose of Report: The aim of this report is to seek approval from the Executive to conduct a public consultation on proposals to introduce a permit scheme to govern all utility and highway works activities within the authority's highway network.

Executive are asked to approve a public consultation exercise to seek feedback from statutory consultees and other stakeholders on the proposals to introduce a permit scheme to govern all utility and highway works activities in York.

**Wards Affected:** All Wards

**Report Writer:** Helene Vergereau      **Deadline for Report:** 13/04/20  
**Lead Member:** Executive Member for Transport  
**Lead Director:** Corporate Director of Economy and Place  
**Contact Details:** Helene Vergereau, Traffic and Highway Development Manager

helene.vergereau@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:** Please contact the report author for further details.

**Process:** Please contact the report author for further details.

### Consultees:

**Background Documents:** Street Works – Changing from noticing to a permitting scheme

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Culture, Leisure and Communities

**Meeting Date:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Make it York Service Level Agreement

**Description:** Purpose of Report: To set out the new priorities for Make It York for 2020/21 as part of the service level agreement between the council and Make It York.

The Executive Members will be asked to approve the revised priorities.

This decision will be taken in consultation with the Executive Member for Economy and Strategic Planning.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Culture, Leisure and Communities

**Lead Director:**

Corporate Director of Children, Education and Communities

**Contact Details:**

Charlie Croft, Assistant Director Communities and Equalities

charlie.croft@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Children, Young People and Education

**Meeting Date:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Project Executive Fee Level

**Description:** Purpose of Report: Approval to apply the appropriate fee percentage level for the role of Education Project Executive against Basic Need Schemes. That is on any expansion schemes being project managed by Multi Academy Trusts and being overseen by the Education School Services team.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Children, Young People and Education

**Lead Director:** Corporate Director of Children, Education and Communities

**Contact Details:** Alison Kelly, Policy and Planning Officer

alison.kelly@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Education Finance

**Consultees:**

**Background Documents:**

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:**

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** NSLC Commercial proposals

**Description:** Purpose of Report: To present commercial options in relation to the New Stadium and Leisure Complex at Monks Cross.

The Executive will be asked to review the 2 options within the report and recommendations as provided.

This item was first deferred to the 19 March 2020 and has now been deferred to the 23 April 2020 meeting to enable a more detailed report to be prepared.

**Wards Affected:** All Wards

**Report Writer:** Paul Forrest **Deadline for Report:** 13/04/20

**Lead Member:** Executive Member for Finance and Performance

**Lead Director:** Corporate Director of Customer and Corporate Services

**Contact Details:** Paul Forrest

paul.forrest@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the



implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** NSLC Commercial proposals

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Organisational Development (OD) Plan

**Description:** Purpose of report: to review the draft OD plan and proposed governance for implementation across the council

Executive members will be asked to review and approve the draft OD plan and proposed governance for implementation across the council.

**Wards Affected:** All Wards

**Report Writer:** Trudy Forster **Deadline for Report:** 13/04/20

**Lead Member:** Executive Leader (incorporating Policy, Strategy and Partnerships)

**Lead Director:** Deputy Chief Executive

**Contact Details:** Trudy Forster, Head of Human Resources

trudy.forster@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:**

**Process:** Series of interactive meetings and workshops held  
Consultation with CMT members, Executive members, CYC staff,  
CCS Scrutiny Committee and Trade Unions

**Consultees:**

**Background Documents:** Organisational Development (OD) Plan

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Housing & Safer Neighbourhoods

**Meeting Date:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Garden Assistance for CYC Tenants

**Description:** Purpose of Report: To outline the details of our approach for alternatives to the Garden Assistance Scheme that ended in 2019 including interim measures and longer term community strength based approach.

The Executive Member is asked to agree to the policy and principles of the proposals.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Housing & Safer Neighbourhoods

**Lead Director:** Corporate Director of Health, Housing and Adult Social Care

**Contact Details:** Peter Holt, Housing Assistant Team Leader

peter.holt@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Consultation, policy development and discussion sessions.  
Consultees: staff, Cllrs, people living in council homes and leaseholders.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Housing & Safer Neighbourhoods

**Meeting Date:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Communal Areas Policy (Housing Owned Land)

**Description:** Purpose of Report: To set out our approach and ambitions for Housing owned communal areas (land) including principles of our approach and management, contribution to zero carbon target, increasing biodiversity and improving the lives of people using this land.

The Executive Member is asked to agree to the policy and principles, including charging policy, permission to use land and budgetary implications (neutral).

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Housing & Safer Neighbourhoods

**Lead Director:**

Corporate Director of Health, Housing and Adult Social Care

**Contact Details:**

Ruth Abbott

ruth.abbott@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Targeted consultation, discussion of draft policy and process.  
Consultees: staff, cllrs, people living in council homes and leaseholders

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: